



Excel Program Guidelines for Coaches

Excel Coaches

- The Coach is responsible to set the standard of orderly conduct on the field and to control the actions of all coaching staff, players and spectators present who are associated with YSC.
- Coaching certification requirements are: U.S. Soccer's free Introduction to Grassroots Coaching module before the Excel start date. Must complete the U.S. Soccer's 4v4 online course during the program. 7v7 or 9v9 online and in-person courses are strongly suggested (with reimbursement available). Additional qualifications as indicated by the Director of Coaching (DOC).
- Coaches should pursue coaching education at all available opportunities, completing at least one course each year at age-appropriate level. All coaches must make an effort to attend mandatory coach meetings, training and/or certification.
- Coaching positions are approved at the discretion of the DOC.
- Coaches, Volunteer Assistants and Team Managers must complete and submit all appropriate forms and an annual background check.
- The Coach agrees to lead weekly team training sessions and be present at all matches and Excel Program activities.
- Training sessions must be run in a positive, structured, professional manner, stressing technical soccer skills and game tactics.
- The Coach will be evaluated regularly and his or her position reviewed by the DOC.
- Coach disciplinary action can be taken for any reason including misconduct, mistreatment or violation of policy.
- The Coach is responsible for knowledge and compliance of the laws of the game as defined by YSC and ASA/USYS.
- The Coach will be required to wear Yavapai Soccer Club approved coach gear at all team sessions and matches.
- The Coach shall be named an independent contractor and compensated for services as described in the Excel Coach Agreement.
- Coaches shall comply with all requirements of any applicable federal, state or local law, rule, or regulation.



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Teams

- Excel teams are formed by the DOC and Excel Director.
- Team competitions and tournaments are approved by the DOC and/or Excel Director.

Practice & Fields

- All practice, scrimmage and game fields are assigned by the Excel Director and/or Executive Director.
- Activity during summer break must be approved. Summer break begins after the Yavapai Cup Tournament and ends on August 1.
- The Excel seasonal schedule is set by the Excel Director and Executive Director.

Finances

- Teams may do fund raising and solicit sponsorships. Funds will be deposited to their YSC account.
- Team funds shall be disbursed as requested by the Excel Director, with approval by the Finance Director.
- Player fees are collected and deposited to their YSC account by the Finance Director. Player non-payment or late payment will jeopardize player eligibility. Coaches and Team Managers are not responsible to handle player fees.

Player Transfer & Release

- Players may be released from YSC for violating rules, non-payment of fees, moving away, injury

Penalties

- All warnings, cards and complaints against a coach may be reviewed by the YSC Board via written report.
- Disciplinary actions for non-compliance with the above guidelines for coaches and players, are enforced according to the following:
 - First offense: Warning; written acknowledgement;
 - Second offense: Suspension, number of games to be determined by DOC and/or, for paid coaches, financial consequences;
 - Third offense: Possible removal from the team.



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Acknowledgement

I have read and understand these Excel Program Guidelines for coaches.

I have completed an online background check and Safe Sport online module.

If appointed as an Excel Coach, I will strive to abide by these terms to the best of my ability, and I understand that failure to fulfil these duties may result in disciplinary action and/or revocation of the title of Excel Coach.

Signature: _____ Date: _____

Printed Name: _____