

# **Yavapai Soccer Club Bylaws**

## **Revised 2016**

### ARTICLE 1: NAME

The name of this association shall be the YAVAPAI SOCCER LEAGUE, Inc., DBA “Yavapai Soccer Club”. It shall be referred to in this document as “YSL” or “the CORPORATION.”

### ARTICLE 2: PURPOSE

- A. The purpose of this association shall be to encourage the physical, mental and emotional development of the youth of central Yavapai County through the fostering of good sportsmanship in the administration of the game of soccer.
- B. The YSL shall be established as a non-profit and public educational organization.

### ARTICLE 3: BOUNDARIES

The boundaries of the YSL shall be that area defined by the legal boundaries of Arizona’s Yavapai County. Teams from outside these boundaries may request membership in YSL, but cannot be solicited.

### ARTICLE 4: AFFILIATION

The YSL shall be an affiliated member of the Arizona Youth Soccer Association (AYSA), and comply with the authority of US Soccer and US Youth Soccer.

### ARTICLE 5: EQUAL OPPORTUNITY

The YSL shall provide an equal opportunity to athletes, coaches, trainers, managers, administrators, and officials to participate in youth soccer competitions without regard to that individual’s race, color, religion, national origin, age or sex.

### ARTICLE 6: SEASON AND FISCAL YEARS

- A. The seasonal year of YSL begins September 1 of one calendar year and ends on August 31 of the following calendar year.
- B. The fiscal year of YSL begins May 1 of one calendar year and ends on April 30 of the following calendar year.

### ARTICLE 7: COLORS

The representative colors of the YSL shall be designated by motion of the BOD, and will be reflected in all Select team uniforms and other materials, worn by Arizona State and Arizona National teams where appropriate.

### ARTICLE 8: AUTHORITIES

- A. This CORPORATION shall be governed by its Bylaws as presently constituted except in those matters reserved by the AYSA, US Youth Soccer and US Soccer. To the extent applicable under Arizona state law, US Soccer governing documents take precedence over and supersede the governing documents of the AYSA. In any and all matters that are not addressed by these bylaws, the governing documents of US Youth Soccer take

precedence. In any and all matters that are not addressed by these bylaws or those of US Youth Soccer, the governing documents of US Soccer shall take precedence. Yavapai Soccer League, Inc., as a member of AYSA, will not join any organization that has requirements that conflict with US Soccer's governing documents.

- B. The legislative and judicial powers of this CORPORATION except those which are herein otherwise delegated shall be vested in a Board of Directors ("BOD").
- C. The BOD of this CORPORATION shall consist of the elected officers to include: President, Vice President, Secretary, Treasurer, Risk Manager.

#### ARTICLE 9: ANNUAL GENERAL MEETINGS

- A. Annual General Meetings of this CORPORATION shall be held in first quarter of each year no later than the end of March.
- B. The BOD shall notify the members of the Annual General Meetings at least thirty (30) days before the date of the meeting.
- C. Notification in writing to include:
  - a. the agenda, date, time and location of the meeting;
  - b. any proposals or motions to amend the Bylaws of YSL;
  - c. the proposed budget;
  - d. and a list of any individuals who declared candidacy for election to the BOD.
- D. At the Annual General Meeting of the YSL, the procedures and debate shall be in accordance with the Bylaws of YSL and generally accepted business practices.
- E. A BOD quorum shall constitute a quorum to transact business at the Annual General Meetings of the CORPORATION.
- F. The Order of Business at the Annual General Meetings shall be the same as the monthly BOD meeting format.

#### ARTICLE 10: OFFICES

The principal place of business of the CORPORATION shall be in the Town of Prescott Valley, County of Yavapai, State of Arizona. The CORPORATION may have offices and places of business at such other places as may be determined by the BOD.

#### ARTICLE 11: DISSOLUTION

If this CORPORATION dissolves for any reason, its properties and assets shall become the property of AYSA to be put in trust until a new CORPORATION can be formed.

#### ARTICLE 12: MEMBERSHIP AND VOTING

- A. Voting members of this Corporation shall include adults aged 18 years and over who are parents and/or guardians of boys and girls currently registered to participate in the Yavapai Soccer League (YSL) program, and adults aged 18 years and over who volunteer their services as coaches, referees, or otherwise. Membership shall be open to soccer players, coaches, trainers, managers, administrators and officials aged 18 years and over not subject to suspension under US Soccer Bylaw 241.
- B. The term of membership of an Individual Member is for one seasonal Year.
- C. Each voting member of the BOD and each voting member in good standing shall be

entitled to one (1) vote.

D. The privileges of voting members are to:

- Elect the BOD of this CORPORATION
- Amend the Bylaws
- Approve the Annual Budget
- Conduct additional business at the General Meetings as deemed appropriate by the Board of Directors

E. Voting by proxy shall not be permitted by elected officers or by the general membership.

F. Teams from outside the boundaries of YSL which request YSL membership will be allowed full privileges provided: they comply with all rules governing YSL members; pay all appropriate registration fees and complete all player and coach registration forms; represent YSL with a BOD approved uniform.

#### ARTICLE 13: SPECIAL GENERAL ASSEMBLY MEETINGS

A. Special meetings of the general membership, for any purpose, may be called by the President at the written request of a majority of the BOD or 25 members entitled to vote.

B. Such requests shall state the purpose or purposes of the proposed meeting.

C. The business transacted at all special meetings shall be confined to the purpose or purposes stated in the call.

D. All efforts shall be made to notify the general membership of special General Assembly meetings.

#### ARTICLE 14: BOARD OF DIRECTORS

A. Subject to the limitations of the Bylaws and the laws of the State of Arizona, all of this CORPORATION'S power shall be exercised by or under the authority of the Board of Directors ("BOD"). All business and other affairs of this CORPORATION shall be controlled by the BOD.

B. The BOD shall be elected by ballot at the Annual General Meeting of the membership of this CORPORATION to serve for two (2) years and until their successors are elected. Their term of office shall begin immediately after election.

C. The President and Treasurer shall be elected in odd numbered years.

D. The Vice President, Secretary and Risk Manager shall be elected in even numbered years.

E. If any office becomes vacant for any reason, the remaining members of the BOD shall elect an individual to the office to fill the balance of the term.

F. Any officer who is absent without excusable cause for three (3) consecutive meetings or a total of five (5) meetings of the BOD for any reason within each term of his/her office may be removed from office by a majority vote of the BOD.

G. At a meeting called for that purpose, the BOD may remove a Director from the BOD by a two-thirds (2/3) majority of all members of the BOD

H. No member of the BOD may receive compensation for services as an officer from YSL, except for:

- a. reimbursement for expenses
- b. a waiver of reasonable amount (as determined by the BOD) from player fees

- c. a credit of reasonable amount (as determined by the BOD) toward equipment
- I. No member of the BOD may be a paid employee of YSL.
- J. The BOD (in conjunction with the Executive Director) shall be responsible for the preparation of the Annual Budget for presentation to the Membership. Budget recommendations shall be presented for comment at the Annual General Meeting, with final Budget approval by at least two-thirds (2/3) of the Membership present.
- K. The BOD is required to submit to AYSA an updated copy of or any amendment to its charter or articles of incorporation or bylaws not later than 30 days prior to the seasonal year that it effects, and shall submit a current copy of its Bylaws every two years (even numbered years).
- L. No two members of the BOD with access to the club's/organizations financial accounts shall be related unless a tertiary member has the same or greater access with audit ability.
- M. The BOD shall be comprised of a minimum of five (5) separate individuals.
- N. The members of the BOD shall be thoroughly familiar with the Bylaws of YSL, and the insurance programs so as to be in a position to interpret same (when there is doubt in his/her mind, a ruling should be attained from the President of this CORPORATION);
- O. The duties of the BOD shall include, but are not limited to the following:
  - a. **The President**
    - a.i. shall conduct all meetings of the BOD.
    - a.ii. shall appoint at the beginning of each season the committee chairperson for the standing committees and any other committees as needed
    - a.iii. shall be an ex-officio member of all committees
    - a.iv. shall be the Chief Executive Officer of the CORPORATION
    - a.v. and shall be familiar with the general management and superintendence of the affairs of the CORPORATION
    - a.vi. shall supervise and delegate the duties of a vacant office of the BOD.
    - a.vii. and, in all cases where, and to the extent that the duties of the other officers of the CORPORATION are not specifically prescribed by the Bylaws or the BOD, the President shall have and may exercise any and all powers and perform any and all duties pertaining to the office of President, or conferred or imposed upon the President by the Bylaws, or by the BOD.
  - **The Vice President**
    - i. shall assist the President in the performance of his/her duties;
    - ii. shall supervise areas of operation within the club as designated by the President and the BOD.
    - iii. shall exercise the powers of the President when the President is absent, cannot act or refuses to act;
    - iv. shall be an ex-officio member of all committees;
    - v. shall attend all meetings of the BOD and General Assembly;
    - vi. and, in all cases where, and to the extent that the duties of the other officers of the CORPORATION are not specifically prescribed by the Bylaws or the

BOD, the Vice President shall have and may exercise any and all powers and perform any and all duties pertaining to the office of Vice President, or conferred or imposed upon the Vice President by the Bylaws, YSL President or by the BOD.

- **The Secretary**

- i. shall attend all sessions of the BOD and all meetings of the members;
- ii. shall act as Clerk thereof and record all votes and minutes of all proceedings for presentation to and approval by the BOD at its next subsequent meeting, and to keep meeting records in notebook form for tracking history and past votes, etc.
- iii. shall perform like duties for any committee of the BOD when required;
- iv. shall cause to be given notices of all meetings of members and Directors;
- v. and shall perform such other duties as pertain to his/her office, or as requested by the BOD.

- **The Treasurer**

- i. Shall work in conjunction with the Executive Director, Director of Registration & Finance and Bookkeeper to oversee:
  - i.1. the financial activities of each YSL program and team;
  - i.2. a rendering to the President and Directors at the regular meetings of the Board, or whenever they may require it, an account of all his/her transactions as Treasurer and of the financial condition of the CORPORATION;
  - i.3. the preparation of the Annual Budget of the YSL.

- **The Risk Manager**

- i. Shall confirm with all program Directors the successful completion of background checks on all coaches and volunteers,
- ii. shall, when necessary, confer with the Executive Director as to legal, bylaw, insurance, injury and policy issues.

#### ARTICLE 15: HIRED DIRECTORS

- A. The Hired Directors are to be named the Executive Director, the Director of Recreation, the Director of Coaching, The Director of Competitive Programs and the Director of Registration and Finance.
- B. The Hired Directors may receive compensation as described in the Operating Procedures and in accordance with the approved annual budget.
- C. The Executive Director shall be appointed by vote of the ~~Board of Directors~~ BOD.

- D. The Director of Recreation, Director of Coaching, The Director of Competitive Programs and the Director of Registration and Finance shall be appointed and removed by the Executive Director upon approval from the BOD.
- E. The Hired Directors shall be thoroughly familiar with the Bylaws of YSL, and the insurance programs so as to be in a position to interpret same (when there is doubt in his/her mind, a ruling should be attained from the President of this CORPORATION);
- F. Each of the Hired Directors detailed job duties are outlined in the Operating Procedures document.

#### ARTICLE 16: INDEPENDENT CONTRACTORS

- A. The Independent Contractors are the Bookkeeper and the Referee Assignor.
- B. The Independent Contractors may receive compensation as described in the Operating Procedures and in accordance with the approved annual budget.
- C. The Independent Contractors shall be thoroughly familiar with the Bylaws of YSL and the insurance programs so as to be in a position to interpret same (when there is doubt in his/her mind, a ruling should be attained from the President of this CORPORATION);
- D. Each of the Independent Contractors detailed job duties are outlined in the Operating Procedures document.

#### ARTICLE 17: PROGRAMS

- A. YSL's Recreation League provides recreational training and competition to participants age 3 to 19.
- B. YSL's Select League provides players with a higher level of training, with competition through travel and tournaments, and players selected based on ability.
- C. YSL's Academy will provide developmental training for players from ages 3-19 for a nominal fee to be determined annually by motion of the BOD.
- D. The Referee Certification and Youth Referee Programs provide referee education and mentoring to participants age 12 and up.
- E. YSL's Excel program provides developmental training and matches.

#### ARTICLE 18: COMMITTEES

- A. The president may form a committee at his/her discretion or at BOD vote as needed for specific purposes.

#### ARTICLE 19: BOARD OF DIRECTORS MEETINGS

- A. The BOD shall hold meetings no less than quarterly throughout the seasonal year at the time, place and location determined by the President.
- B. Visitors may attend all open BOD meetings and may be granted the privilege to speak by approval of the President or any three members of the Board of Directors.

C. The agenda for regular meetings shall be as follows:

- Call to Order
- Roll Call
- Introduction of Guests
- Acceptance of Minutes
- Director Reports
- Finance
- Unfinished Business
- New Business
- Good of the Game
- Adjournment

D. At all meetings of the BOD, fifty percent (50%) of the BOD membership shall constitute a quorum for the transaction of business.

E. Any action required or permitted to be taken by the BOD may be taken without a meeting and with the same force and effect as a unanimous vote of the BOD, if all members of the BOD shall individually or collectively consent in writing to such action. Such consent shall be signed and filed with the regular minutes of the BOD.

F. Items of business which require prompt action by the BOD as determined by the President or three (3) other Directors may be conducted by telephone vote. A conference call or similar communication equipment whereby all members can hear one another may be employed to conduct such a meeting. Such participation shall constitute attendance in person. An accounting of the vote tally shall be presented at the next regular meeting of the BOD and shall be recorded in the minutes.

G. Special meetings of the BOD for any purpose or purposes shall be called at any time by the President, or if the President is absent or refuses to act by three (3) Directors.

H. Delivery of notification of the time and place of special meeting(s) shall be confirmed by the Directors personally or via email.

I. The notification of the special meeting shall state the business items to be considered at the special meeting. No other items may be considered at the meeting.

J. Minutes are to be recorded for all meetings of the BOD.

#### ARTICLE 20: CORPORATE FINANCES

A. The CORPORATION shall maintain adequate and correct accounts, books and records of its business and properties. All of such books, records and accounts shall be kept at its principal places of business in the State of Arizona, as fixed by the Board of Directors from time to time.

B. The CORPORATION shall maintain a principal bank account at such financial institution(s) as determined by the BOD.

C. All funds collected and/or received by any member of the CORPORATION shall be delivered to the Bookkeeper or deposited directly into the bank by an authorized person and receipt and deposit information provided to the Bookkeeper within 5 business days of receipt for direct deposit in the principal account.

- D. All funds collected and/or received by the CORPORATION shall be recorded by the Bookkeeper as restricted or unrestricted funds. For the purpose of interpretation, “restricted funds” shall be defined as a charitable donation made strictly for a specific use or team, and “unrestricted funds” shall be defined as a charitable donation to be used as the CORPORATION and its BOD shall determine.
- E. Any and all unrestricted funds shall remain in the CORPORATION’S principal account to be disbursed by the Bookkeeper in accordance with the Approved Budgets. Any and all restricted funds shall be paid directly by the Bookkeeper in accordance with non-profit generally accepted accounting procedures.
- F. The YSL BOD reserves the right to establish a savings vehicle for idle or unspent funds, for the sole use of YSL in programs and services which benefit all members.
- G. Any monies in the Tournament Account which are not required as start-up funds for the following year’s Tournament, may be spent only upon BOD approval for items and/or programs which benefit members of YSL.
- H. All books and records shall be open to inspection for the Directors and members of this CORPORATION from time to time, and in the manner provided for by the BOD.
- I. All checks, drafts or other orders for payment of money, notes or other evidence of indebtedness, issued in the name of or payable to this CORPORATION shall be signed or endorsed by such person or persons and in such manner as shall be described in these Bylaws.
- J. The President, in conjunction with the BOD, except as otherwise provided, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of this CORPORATION, subject to the following guidelines.
- Approval of Budgets for Yavapai Soccer League programs and the Yavapai Cup are considered as authorizations of expenditures. Commitments and expenditures must not exceed Budget line items with-out prior approval of the YSL Board of Directors. Unauthorized commitments or expenditures are an act subject to immediate removal from office by a vote of a simple majority of the Board members present at a legally constituted meeting. The CORPORATION reserves the right to recover equivalent funds from the person(s) responsible for the unauthorized expense.
- K. The President, in conjunction with the Treasurer and the BOD, shall direct the accomplishment of the following;
- The financial review/audit of the CORPORATION financial records at the discretion of the BOD or if 10 general members request an audit providing that no audit has been performed in at least 2 years. The review or audit is to be accomplished by a reputable person who has no direct relationship with any YSL Board Member.
  - The proper execution and timely submittal of tax forms (Local, State and Federal) as legally required
- L. This CORPORATION shall not assume, nor be liable for, the debts and/or financial responsibilities, either implied or incurred, of any player, coach, manager, trainer, team assistant, league official, league volunteer or referee.

## ARTICLE 21: RESPONSIBILITIES



- A. All members shall be responsible for governing those persons associated with their operations. Teams shall abide by the League Rules under which they are registered and in which they are playing.
- B. To the extent consistent with applicable law, all members must comply with the bylaws of AYSA, USYSA and the Federation; comply with the policies, procedures and requirements of Yavapai Soccer League, Inc.; and ensure that every player, coach and administrator is registered with YSL annually, prior to their first game appearance.
- C. All volunteers, coaches and program administrators who are involved with any approved or sponsored program of YSL, AYSA, US Youth Soccer or US Soccer are required to submit to Yavapai Soccer League, Inc. and/or to the AYSA Risk Management Director a volunteer disclosure statement (see YSL Rules and Regulations, Article 7, Risk Management) and pass a background check.
- D. A plea of ignorance to the Constitution, Bylaws or Rules and Regulations of this CORPORATION is not sufficient and violators may expect appropriate action by the Board of Directors.
- E. The BOD may suspend or terminate the membership of any member of Yavapai Soccer League, Inc. if the Board determines that:
  - The conduct of the member is adverse to the best interests of soccer, YSL, AYSA or the purpose for which YSL/AYSA has been formed; or
  - The member has not complied with the requirements of its membership in YSL/AYSA.
- F. Any person participating in an YSL/AYSA program, who becomes a defendant in litigation detrimental to the welfare of youth players or litigation based on activities detrimental to the welfare of youth players, shall be suspended from all soccer-related activities. The AYSA Board of Directors will determine suspensions under this bylaw. Matters detrimental to the welfare of youth players shall include crimes of moral turpitude and felonies. The person has a right to appeal the suspension only over whether the matter, which is the substance of the accusation, if true, is detrimental to the welfare of youth players.

#### ARTICLE 22: AMENDMENT OF BYLAWS

- A. Any proposal to amend the Bylaws of this CORPORATION may be made by members in good standing and the members of the BOD.
- B. Any proposal or motion to amend the Bylaws of this CORPORATION shall be made in writing to the Secretary of the BOD no later than sixty (60) days in advance of the Annual General Meeting.
- C. An amendment shall be deemed adopted by an affirmative vote of two-thirds (2/3) of the voting members present at the Annual General Meeting.
- D. Any amendment to these Bylaws adopted at the Annual General Meeting shall become effective September 1, at the start of the new seasonal year.
- E. Amendments passed at the Annual General Meetings of US Youth Soccer, US Soccer and the Arizona Youth Soccer Association which may affect the Bylaws shall be discussed at the Annual General Meeting and shall become effective when ratified.

#### ARTICLE 23: INDEMNIFICATION

- A. Indemnification in Actions Other Than By or in the Right of the Corporation. The

CORPORATION may indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than an action by or in the right of the CORPORATION) by reason of the fact that he or she is or was a director, officer, employee, or agent of the CORPORATION, or is or was serving at the request of the CORPORATION, partnership, joint venture, trust, or other enterprise, against expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit, or proceeding, if such person acted in good faith and in a manner he or she reasonably believed to be in, or not opposed to, the best interests of the CORPORATION and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, or conviction or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interests of the CORPORATION or, with respect to any criminal action or proceeding, that the person had reasonable cause to believe that his or her conduct was unlawful.

- B. Indemnification in Actions By or In the Right of the CORPORATION. The CORPORATION may indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action or suit by or in the right of the CORPORATION to procure a judgment in its favor by reason of the fact that such person is or was a director, officer, employee, or agent of the CORPORATION, or is or was serving at the request of the CORPORATION as a director, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against expenses (including attorneys' fees) actually and reasonably incurred by such person in connection with the defense or settlement of such action or suit, if such person acted in good faith and in a manner he or she reasonably believed to be in, or not opposed to, the best interests of the CORPORATION, provided that no indemnification shall be made in respect of any claim, issue, or matter as to which such person shall have been adjudged to be liable for negligence or misconduct in the performance of his or her duty to the CORPORATION, unless, and only to the extent that the court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability, but in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses as the court shall deem proper.
- C. Right to Payment of Expenses. To the extent that a director, officer, employee, or agent of the CORPORATION has been successful, on the merits or otherwise, in the defense of any action, suit, or proceeding referred to in Sections 1 and 2 of this Article, or in defense of any claim, issue, or matter therein, such person shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred by such person in connection therewith.
- D. Determination of Conduct. Any indemnification under Sections 1 and 2 of this Article (unless ordered by a court) shall be made by the CORPORATION only as authorized in the specific case, upon a determination that indemnification of the director, officer, employee, or agent is proper in the circumstances because he or she has met the applicable standard of conduct set forth in a majority vote of a quorum consisting of directors who were not parties to such action, suit, or proceeding: (b) if such a quorum is

not obtainable, or even if obtainable, if a quorum of disinterested directors so directs, by independent legal counsel in a written opinion; or (c) by the members entitled to vote, if any.

- E. Payment of Expenses In Advance. Expenses incurred in defending a civil or criminal action, suit or proceeding may be paid by the CORPORATION in advance of the final disposition of such action, suit, or proceeding, as authorized by the Board of Directors in the specific case, upon receipt of an undertaking by or on behalf of the director, officer, employee, or agent to repay such amount, unless it shall ultimately be determined that he or she is entitled to be indemnified by the CORPORATION as authorized in this Article.
- F. Indemnification Not Exclusive. The indemnification provided by this Article shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any bylaw, agreement, vote of members or disinterested directors, or otherwise, both as to action in his or her official capacity and as to action in another capacity while holding such office, and shall continue as to a person who has ceased to be a director, officer, employee, or agent, and shall inure to the benefit of the heirs, executors, and administrators of such a person.
- G. Insurance. The CORPORATION may purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, or agent of the CORPORATION, or who is or was serving at the request of the CORPORATION as a director, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against any liability asserted against such person and incurred by such person in any such capacity, or arising out of his or her status as such, whether or not the CORPORATION would have the power to indemnify such person against such liability under the provisions of this Article.
- H. Notice to Members. If the CORPORATION has paid indemnity or has advanced expenses under this Article to a director, officer, employee, or agent, the CORPORATION shall report the indemnification or advance in writing to any members entitled to vote with or before the notice of the next meeting of the members entitled to vote.
- I. References to CORPORATION. For purposes of this Article, references to “the CORPORATION” shall include, in addition to the surviving CORPORATION, any merging corporation (including any corporation having merged with a merging corporation) absorbed in a merger that, if its separate existence had continued, would have had the power and authority to indemnify its directors, officers, employees, or agents, so that any person who was a director, officer, employee, or agent of such merging corporation, or was serving at the request of such merging corporation as a director, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, shall stand in the same position under the provisions of this Article with respect to the surviving corporation as such person would have with respect to such merging corporation if its separate existence had continued.

#### ARTICLE 24: OFFICES

- A. The principal office of the CORPORATION in the State of Arizona shall be located in the City of Prescott Valley, County of Yavapai. The CORPORATION may have such other offices, either within or without the State of Arizona, as the Board of Directors may determine or as the affairs of the CORPORATION may require from time to time.

- B. The CORPORATION shall have and continuously maintain in the State of Arizona a registered office, and a registered agent whose office is identical with such registered office, as required by the Arizona Non-Profit Corporation Act. The registered office in the State of Arizona and the address of the registered office may be, but need not be, identical with the principal office; and may be changed from time to time by the Board of Directors.

#### ARTICLE 25: SEAL

- A. The BOD shall provide a corporate seal, which shall be in the form of a seal and shall have inscribed thereon the name of the CORPORATION and the words "Corporate Seal."

#### ARTICLE 26: WAIVER OF NOTICE

- A. Whenever any notice is required to be given under the provisions of the Arizona Non-Profit Corporation Act or under the provisions of the articles of incorporation or the Bylaws of the CORPORATION, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

#### ARTICLE 27: RULES AND REGULATIONS

##### ARTICLE 27: RULE 1: CONDUCT

- A. It is a privilege, not a right, to be a member of the YSL. Any member, player, coach, parent or anyone associated with the YSL, who, in the opinion of the BOD, conducts themselves in a manner which would bring discredit to the YSL or which is not in the best interest of the YSL may receive disciplinary action or suspension from the YSL, following the procedures outlined in the Level 1 and Level 2 authorities within the published AYSA Protest, Appeal and Discipline Hearing Procedures Manual.

##### ARTICLE 27: RULE 2: ACCOUNTABILITY

- A. All members shall be held primarily accountable for the conduct of persons associated with the member, recreation or select in any manner whatsoever.
- B. During any game sanctioned or scheduled by YSL, a referee may stop the game and eject any spectator from the grounds (field of play and areas surrounding the field and fields near the field upon which the game is being played), if in the opinion of the referee, the offender is guilty of violent conduct, serious foul play, or the use of foul or abusive language, or if the conduct is deemed to be interference by the offender as designated in subdivision (d) of (Law V -- Referees (Laws of the Game)).
- C. Coaches and other team officials shall be subject to all rules pertaining to misconduct contained herein, including cautions, ejections and standard suspensions. Any other individual who may be reasonably construed as being associated with a team, such as relatives and spectators, shall also be subject to the jurisdiction and authority of the League. Any coach or team official shall be held responsible for the actions of any individual(s) at any match that, in the opinion of the referee, is a supporter of that team.
- D. All red cards or ejections shall result in a minimum one game suspension. Referees' decisions are final and may not be overturned unless a technical error has been made by said referee.

- E. At no time shall drinking of alcoholic beverages, use of tobacco or any illegal substances be permitted at any game or practice sanctioned or scheduled by YSL.

#### ARTICLE 27: RULE 3: GRIEVANCES, PROTESTS AND APPEALS

- A. Any hearing of a protest, appeal, allegations of misconduct or grievance must be the result of a written cause of action including the signature of the party(ies) requesting the action. No hearing or other administrative action shall result from circumstances of charges that are only communicated verbally or by email. Proper documentation of all Protest, Appeal, and Disciplinary Hearing matters must be maintained. All actions taken must be in accordance with the procedures and time frames set forth in the Procedures Manual.
- B. As a Level 1 Authority, YSL shall hear initial protests, appeals and allegations of misconduct arising from events within its jurisdiction. These matters shall be GAME RELATED COMPLAINTS only or complaints referred to them by Level 2 (District Commissioners, Leagues, AYSA Disciplinary & Rules Committee). Level 1 authority SHALL NOT HEAR referee or non-referee assaults, referee physical or verbal abuse, overage player violations, or falsification of document cases unless Level 3 (AYSA) assigns a matter to it.
- C. YSL shall have grievances, disputes, and disciplinary hearing, protest and appeals provisions in its bylaws, rules, or other document(s) that clearly states the procedures under which adjudication of appeals and other disciplinary matters shall occur. Such procedures must be in writing and be promulgated to their membership prior to the commencement of the regular seasonal competition and must include the notification of the right to appeal and the procedure(s) for doing so.
- D. Definitions:
  - a. General grievances are complaints of a general nature, which are not based upon specific rule violations and/or specific administrative decisions (or lack of decisions). Grievances must be filed with the immediate next higher authority and may be heard on an informal basis or with arbitration. The decision produced is final with no appeal allowed.
  - b. Protests are usually related to a specific game, administrative action or lack of action and are filed by one of the principal parties affected. Protests cannot be filed by third parties. Protests must be based upon violation of the published rules of the competition, AYSA or FIFA Laws of the Game. The rights of protest and appeal within the rules of the competition must be exhausted before proceeding to the next level of authority.
  - c. Appeals are the result of an adverse decision from an administrative action or disciplinary hearing. Only those principal parties to the original action, who are adversely impacted by such decisions, shall have standing to appeal. An appeal shall not have the effect of “staying” a previous ruling, which would remain in force pending the result of the appeal.
  - d. Disciplinary hearings are administrative actions that result from written allegations of misconduct. Such misconduct must be prohibited by a published rule, regulation or procedure.
- E. A protest, appeal, allegation of misconduct or grievance must be filed in writing and must include: the appropriate filing fee (if required); the nature and specifics of the complaint;

a listing of the rules or procedures which have been violated; a statement of the desired result; and all supporting documentation. A protest, appeal, allegation of misconduct or grievance shall be submitted within 15 days of the incident (allegations of referee and non-referee assault and referee physical and verbal abuse) and within 30 days of the incident or discovery of the misconduct unless other deadlines have been established. Filing and hearing procedures can be found in the AYSA Protest, Appeal and Disciplinary Hearing Procedures Manual of Operation.

- F. No decision which arises out of the application of the rules of competition that is made in the course of the competition, and has no consequence beyond the competition as herein defined, shall be appealable. For the purposes of this policy, the term “competition” shall include games, tournaments, league play or a regular season.

#### ARTICLE 27: RULE 4: CENSURE AND SUSPENSION

- A. When any person shall assault or abuse an official, jurisdiction shall vest immediately in the AYSA Board of Directors or AYSA Protest, Appeals & Grievances Committee.
- B. An official, for the sole purpose of this specific AYSA/YSL regulation, shall be defined as the referee, official linesman, referee assignor(s), referee administrator, player, coach, team administrator, tournament director(s), tournament staff or any officer or member of the ~~Board of Directors~~ BOD, AYSA or its member leagues and clubs. Misconduct towards officials may occur before, during and after the match, including travel to and from the match.
- C. Definitions
- a. “Assault” shall be defined as an intentional act of physical violence upon an official and shall include, but not be limited to, hitting, kicking, punching, choking, spitting at, or on, grabbing or bodily running into an official, kicking or throwing any object that could inflict injury, damaging an official’s uniform, equipment or personal property.
  - b. “Verbal Abuse” shall be defined as a verbal statement which implies or threatens physical harm to an official or the official’s property. Verbal Abuse to a minor will constitute ASSAULT
  - c. “Physical Abuse” shall be defined as, but not limited to, using foul or abusive language toward the official, threatening the official with remarks that carry implied or direct threat of physical harm, and spewing a beverage on an official or his property
  - d. “Suspension” shall be defined as a complete cessation of any and all affiliated activities (directly and indirectly). All benefits of membership are removed. Suspension from an affiliated organization (club, league, AYSA, US Youth Soccer, US Soccer) is suspension from them all. When suspended, a member may not play for or practice with any team; may not coach or in any way assist in the instruction, training or management of a team or any of its players; may not hold any official position of responsibility within any affiliated organization.
- D. It shall be mandatory upon the Board of Directors of the AYSA to execute the provisions of this regulation within THIRTY (30) days of notification of the offense except in cases involving players only. Where only players are involved, the appropriate competition authority may adjudicate the matter.
- E. Penalties shall be in accordance with the following guidelines:

- a. Referee Assault against an adult referee or adult assistant referee or any other adult reasonably construed to be an official as defined in Bylaw 816.
  - a.i. For a minor or slight touching of the referee or the referee's uniform or personal property, at least three months from the time of the assault.
  - a.ii. For other assaults; at least six months from the time of the assault.
  - a.iii. If there is serious injury, a five year minimum suspension or more is warranted.
  - a.iv. Verbal Abuse is an automatic suspension of at least three scheduled matches.
  - a.v. Physical Abuse is an automatic suspension of at least three scheduled matches.
  - a.vi. When the official involved is of age to play in this Association, the minimum penalties shall be three times greater than a, b and c, above.

#### ARTICLE 27: RULE 5: RISK MANAGEMENT

- A. YSL will appoint a Risk Manager who will work with the AYSA to ensure compliance with the guidelines of the AYSA Risk Management Manual. The Risk Manager will act as the first line of contact for the club when Risk Management problems occur, and will report any incident of noncompliance to Arizona Youth Soccer.
- B. All coaches and program administrators must meet the conditions of the Risk Management Program. Coaches and program administrators are defined as state, district, league and club officers and program directors, team managers, athletic trainers, coaches, assistant coaches and substitute coaches and anyone else who has an official capacity in the soccer program.
- C. All YSL coaches and/or program managers as defined above must fill out an volunteer disclosure statement as approved by the State, League and/or Club (valid for two years) and register with AYSA in accordance with its registration policies. All YSL coaches and/or program administrators must agree to be subject to a legally sensitive criminal history check, which may require finger printing.
- D. Coach passes will not be issued by AYSA/YSL until a completed disclosure form has been submitted to YSL in a timely manner and forwarded to the State.
- E. The BOD Risk Manager and Executive Director will work with the AYSA to ensure compliance with the guidelines of the AYSA Risk Management Manual. The Executive Director, in conjunction with the BOD Risk Manager will act as the first line of contact for the club when Risk Management problems occur, and will report any incident of noncompliance to Arizona Youth Soccer.
- F. The AYSA Risk Management Committee Manager have the authority to suspend the right of any employee, volunteer, coach or program administrator to participate in AYSA, its clubs and its teams, for Risk Management concerns or concerns for the well-being of any club, team or player arising from the Risk Management and Kid Safe policies pending a Risk Management Hearing by the AYSA Risk Management Committee.
- G. AYSA and YSL have adopted the following grounds as reasons for possible automatic exclusion from serving as a Coach, Team Manager, Independent Contractor or Hired Director:
  - a. Any conviction for a crime of violence or crime against a person
  - b. Any felony conviction

- c. Any report of child abuse appearing on the Child Abuse Index
  - d. A record of sexual offense and/or sexual misconduct
  - e. Use of illegal drugs within the past 10 years
  - f. Any conviction for use and/or sale of illegal drugs
  - g. Documented history of alcohol abuse (DUIs, etc.)
  - h. Refusal to fully complete the Risk Management Disclosure Form.
  - i. Refusal to submit fingerprints when required by the AYSA Risk Management and Kid Safe Program
- H. Once a coach or administrator's privilege to participate has been denied, suspended or revoked by AYSA, it may not be restored except through the decision of the AYSA Risk Management Administrator and the AYSA Risk Management Committee or through the appeal process contained in the AYSA Protest, Appeal and Disciplinary Hearing Procedures Manual.

#### ARTICLE 27: RULE 8: RULES OF PLAY

- A. The rules of play shall be "THE LAWS OF THE GAME" as published by FIFA except those modified for the benefit of Youth Soccer by US Soccer, US Youth Soccer or the AYSA.
- B. YSL will follow US Youth Soccer/AYSA recommendations for field size, number of players and rules of play.

#### ARTICLE 27: RULE 9: REGISTRATION

- A. All players, coaches, teams and administrators must be registered with the Arizona Youth Soccer Association at least once each seasonal year.
- B. With the concurrence of the State Association, a Select player rostered to a team may roster to a second team at the second team's initial rostering only. No player may roster to more than two teams at one time in a seasonal year. No player may multiple roster without the permission of his/her parent (s) or legal guardian. Additional approval signatures required are the coaches from each team, club representative and league representative. No coach will be required to accept a multiple roster player. The primary team will be the team the player rostered to first.
- C. Proof of age shall consist of a birth certificate or birth registration or; government issued ID, board of health records, passport, alien registration card issued by the United States government, a Certificate issued by the Immigration and Naturalization Service attesting to age, or a Certification of an American Citizen born abroad issued by the governing agency or Hospital.
- D. The BOD of Yavapai Soccer League, Inc. may request proof of age to be established. Copies of the written request must also be directed to the Board of Directors of the AYSA. Proof of age shall be presented within forty-eight (48) hours of the presentation of such written request. Failure to respond to such request shall result in the immediate suspension of the player involved and forfeiture of all League games in which that player participated.
- E. Each Select team shall be required to submit to the League registrar the proper YSL registration forms, payment or proof of payment and proof of age for each player prior to their first practice or game and prior to receiving the player pass and uniform for that player.



- F. Any Select player registered to a team is bound to that team for the entire seasonal year unless he/she requests and obtains a transfer or move. Recreational players may move to a Select team for a fee determined annually by the BOD. All requests for release, transfer, or move shall be submitted to the YSL registrar on the proper AYSA form. The reason for the request transfer must be stated in the appropriate place on the form. When a player transfers or drops, the player pass must be surrendered to the YSL registrar. Transfer and move fees are the responsibility of the team accepting the transferred or moved player.
- G. A multiple rostered player after he/she has played his first game sanctioned by this Association who requests a transfer will lose his/her multiple status by such request and thereafter may play for the team he has requested to transfer to.
- H. Teams participating in the AYSA State and/or Presidents Cup shall be limited to a total of three (3) transferred players per seasonal year. A transfer shall be defined as adding a currently AYSA/US Soccer registered player to roster or a player who returns to the same roster in the same seasonal year. Teams participating in the AYSA State and/or Presidents Cup are permitted to transfer more than three players to their team after the deadline.
- I. For insurance purposes, no person may participate in any soccer activity under Yavapai Soccer League, Inc until they are properly registered.
- J. Any coach who is found to have played a player who is overage and/or illegally registered, at a minimum, be suspended for the remainder of the seasonal year in which the player is found to have played, and the following seasonal year. In addition, the team shall forfeit the game(s) in which that player has taken part.
- K. Player and Coach Passes furnished to coaches by the YSL upon completion of registration are to have the player's or coach's recent photograph and signature and be laminated correctly. The coach is required to present these passes to the referee prior to the start of each game. The passes must have the same team number, club number, league number and age group, otherwise that player or coach shall not be allowed to play or coach in that game. The passes shall be returned to the coach at the end of the game. If a player or coach was ejected, his/her pass shall be turned over to the AYSA office.
- L. Replacement passes may be requested of the League Registrar and upon his/her discretion will be produced for a fee of \$15.00, payable by the responsible party.
- M. In the case of U6, U8, and U10 players participating in leagues using modified rules for those age groups, Recreation players must be properly registered and verified by the Registrar prior to any practice or scheduled game but need not use player passes unless participating in tournaments.
- N. Completed "Application to Travel" and "Travel Roster" forms must be received at the AYSA office prior to the event in which a team wishes to participate outside of the State of Arizona. The "Application to Travel" form must have a copy of the official brochure, invitation or other applicable material of the Tournament or Games host and be accompanied by the fee set by the AYSA Board of Directors. Any member of the AYSA Board of Directors or full-time employee of the AYSA shall be authorized to sign these papers granting permission to travel. YSL coaches must notify the Director of Select of the team's intention to travel out-of-state.

#### ARTICLE 27: RULE 10: PLAYING TIME

- A. It is required that all players in the Recreation League play as equally as possible in each game as the players' health and eligibility allows.

- B. It is the responsibility of the coach of each team to adhere to this rule and to carry it out in “good faith”. Any violations of this RULE should be reported to the Director of Coaching.
- C. The size of each Select team shall be regulated by the League (not to exceed 22 players).
- D. No player registered to YSL Select team may play on an YSL Recreation team as a guest or a loan player.
- E. YSL Recreational players may loan to a Select team when the proper paperwork is provided to the YSL Registrar and as long as the loan does not interfere with the Recreational season.
- F. Select teams may recruit Recreational players only after the player’s Recreational League team or other Recreational team has finished its season.

#### ARTICLE 27: RULE 11: RECRUITMENT

- A. No contact whatsoever may be initiated with a player (directly or indirectly) properly registered to a team in YSL/aySA by a coach, assistant coach or designated team parent/manager of another team in YSL/aySA for purposes of recruitment while that player’s team is still participating in league, current year in-state tournaments or aySA sponsored National, State and Open Cups. Violations of this Rule may result in a minimum one-year suspension for the guilty party. Complaints must be made in writing by an affected party and will be heard by the aySA Discipline and Rules Committee.

#### ARTICLE 27: RULE 12: COACHING

- A. No team may register more than one (1) Head Coach and two (2) Assistant Coaches.
- B. No team may be coached at any time by someone not previously registered and approved by Yavapai Soccer League, Inc. and aySA.
- C. All coaches in the YSL are required to attend mandatory training clinics and meetings as designated by the BOD, Director of Coaching and Director of Competitive Programs. Failure to do so will mean a review of that coach’s eligibility to coach. YSL coaches are strongly encouraged to obtain the appropriate age-level licensing offered by YSL, aySA and other coach education associations.
- D. All coaches in YSL must have in their possession at all practices and games the completed player and coach registration forms, including parent signatures, or arrange for one of the registered assistant coaches to have player forms in their possession in the coach’s absence.
- E. Coaching from the sideline (giving direction to one’s own team on points of strategy and position) is permitted, provided: no mechanical devices are used; each coach, substitute or player is to remain within the “coaching area” (10 yards either side of the halfway line or mid-field line); no coach, substitute or player is to make derogatory remarks or gestures to the referees, other players or spectators, or use profanity, or incite, in any manner, disruptive behavior of any kind. To do so will result in review and possible action by YSL and/or aySA.
- F. It is the responsibility of the coach to set the standard of behavior on the field. It is also incumbent upon the coach to control the actions of the coaching staff, players and spectators.
- G. Refusal by a Recreational League coach to play a scheduled opponent will result in an automatic forfeiture of that game and in the coach’s automatic suspension from the next

game. An appeal of the suspension must be made in writing to the League's Discipline and Rules Committee according to the procedures set forth in the AYSA Protest, Appeal and Disciplinary Hearing Procedures Manual.

#### ARTICLE 27: RULE 13: COACHING QUALIFICATIONS

- A. For Select coaches, a minimum 3 years head coaching experience in a League or Club recognized or affiliated with Yavapai Soccer League, Inc. or qualifications approved by the BOD and Director of Coaching.
- B. For Select coaches, a minimum of 10 hours of coach training as administered by Yavapai Soccer League, Inc. or other recognized Club or League, and certified by a League or Club official as having completed the above stated requirement.
- C. The Coach, Assistant Coaches, Team Managers, Team Parents and anyone who has contact with player's information must meet and pass the AYSA background check requirements for Risk Management purposes and be issued a coach's pass by the State.
- D. The coach must be approved by the Director of Coaching of Yavapai Soccer League Inc.
- E. Approval is probationary for the first six months. Conduct during the probationary period may warrant removal as a coach by the Board with a 2/3 majority vote of the full Board. The revocation of coach status may be done without cause and solely at the discretion of the Yavapai Soccer League, Inc. Board. Coaching is a privilege, not a right.
- F. The Director of Coaching shall work in conjunction with the Executive Director in discovering any AYSA action against any coach in any YSL program during the previous seasonal year, and report his/her discovery to the BOD prior to submitting coaches' names for approval.

#### ARTICLE 27: RULE 14: COACH DISCIPLINARY ACTION

- A. Coach disciplinary action can be taken for any reason including misconduct, mistreatment or violation of policy.
- B. Complaints must be submitted in writing by any member, the Director of Competitive Programs or the Director of Coaching to the Executive Director who will confer with the appropriate parties and report to the BOD.
- C. Disciplinary action procedures are as follows:
  - a. First offense: Warning; written acknowledgement.
  - b. Second offense: Financial consequence.
  - c. Third offense: Removal.

#### ARTICLE 27: RULE 14: TEAM MANAGER COORDINATOR AND TEAM MANAGERS

- A. The Team Manager Coordinator will be appointed by the Executive Director and/or Director of Competitive Programs.
- B. The Team Manager Coordinator must have at least one year experience as a current or former Team Manager.
- C. The Team Manager Coordinator will be the liaison between the Director of Competitive Programs, the Director of Registration and Finance and the Team Managers and will adhere to the conditions outlined in the Request to Manage a Select Team.
- D. The Team Manager Coordinator will report directly to the Director of Competitive Programs and the Director of Registration and Finance.
- E. If the Team Manager Coordinator does not fulfill their duties, they may be removed at

- any time by written request of the Director of Competitive Programs or the Director of Coaching and with approval of the Executive Director.
- F. No team may register more than one (1) Team Manager
  - G. The Team Manager will be selected by the Head Coach and is subject to approval of the Director of Competitive Programs or the Director of Coaching.
  - H. The Team Manager will work directly for the Head Coach of their assigned team.
  - I. Each Team Manager will agree to the conditions of the Request to Manage a Select Team and sign the appropriate documentation.
  - J. At the conclusion of each season all team paperwork will be turned in to the Team Manager Coordinator or the Director of Competitive Programs.
  - K. Each Team Manager will receive a binder outlining duties and procedures and will adhere to these guidelines put forth by YSL.
  - L. If a Team Manager does not fulfill their duties, they may be removed at any time by request of the Head Coach and with approval of the Director of Competitive Programs or the Director of Coaching.
  - M. Financial consequences may be imposed upon the team by the Director of Registration and Finance for failure to collect and deposit player fees by the deadline set forth in the Team Manager policies and procedures binder.
  - N. It is the responsibility of the Team Manager to support the coach in setting the standard of behavior on the field.

#### ARTICLE 27: RULE 15: POSITIONING ON THE SIDE OF THE FIELD

- A. Coaches and players of both teams (Recreation League U4 and above) shall occupy one side of the field.
- B. Parents and spectators of both teams (Select League U4 and above) shall occupy the opposite side of the field.

#### ARTICLE 27: RULE 17: TEAM FORMATION

- A. Specific to the Recreation Program:
  - a. The YSL recognizes the need for both team unity and team parity in the Recreation League. Coach requests by players will be accepted on a first-come, first-served basis, until the team reaches its designated number of returning players allowed.
  - b. In the Recreation program, the Director of Recreation and the Director of Registration and Finance will work together to oversee the formation of Recreational teams in appropriate age groups. Every effort will be made to consider age and number of years played when distributing players amongst teams.
  - c. In the Recreation program, the son(s) or daughter(s) of each team's head coach and assistant coach(es) will be considered as an assigned player(s) to that team and therefore a part of that team's total player requests.
  - d. In the Recreation program Players in all age groups may play up one two-year age division (with the approval of the Director of Recreation ~~League~~). Each Recreation League team is limited to a total of three players that are playing up. Playing up is strongly discouraged.
  - e. Recreation League coaches are prohibited from trading players amongst

themselves prior to the start of or during the season. All team assignments and transfers must be made only through the Director of Recreation.

- f. In the Recreation program, the allowable number of requested players must not exceed 40% of the designated players on the field for the specific age group.
  - g. An exception is made for Excel teams participating in the Rec League with the requirement that they play up one age group.
- B. A Competitive Program coach, after having been approved by the Director of Competitive Programs and/or Director of Coaching, may hold a supplemental tryout for his/her team after the first program tryouts. Each coach can run their own tryouts but they must be on dates and times and at locations publicized by the Director of ~~Select~~ Competitive Programs to ensure equal access by all potential players.
  - C. A competitive program's team roster must be composed of at least 60% of players in the actual age group.
  - D. Teams participating in AYSA State and/or Presidents Cup or AYSA Recreation tournaments shall have their rosters frozen ten (10) days prior to the first published start date of the applicable age group in the Cup that the team is participating in.
  - E. A team is formed when the YSL Registrar has the paid Registration Forms for all listed players, the Team Roster and approval from Arizona Youth Soccer of the Head Coach and the Assistant Coach(es).
  - F. Teams formed under Yavapai Soccer League, Inc. are disbanded and no longer a part of the YSL at the end of the seasonal year on July 31.

#### ARTICLE 27: RULE 18: PLAYER SAFETY

- A. It is the responsibility of all teams, coaches and administrators within Yavapai Soccer League, Inc. to ensure the safety, both physically and mentally, of all players.
- B. The medical release form, found on the League registration form, must be on the field, normally with the coach, at all times during practices and games.
- C. YSL will follow the injury and blood guidelines outlined in the AYSA Risk Management Manual.
- D. All players are required to wear shin guards at all YSL sponsored clinics, practices and games.
- E. No player should be allowed to play in any regularly scheduled game or practice if they have an injury which can be aggravated by playing or which constitutes a danger to others; if they have an orthopedic cast or if they are wearing anything they have that could cause or aggravate injury to him/herself or any other player.
- F. Names of players shall not appear on any player's uniform, sweats, jacket or equipment bag.
- G. No youth player will be allowed to participate in more than two games per day or the equivalent regulation team time thereof for that specific age group.

#### ARTICLE 27: RULE 19: REFEREES

- A. In all competitions under the jurisdiction of the YSL, all official referees must, if at all possible, be currently registered with and in good standing with US Soccer. All League matches, Tournament matches and Cup matches under the jurisdiction of the AYSA shall be officiated under the three-man system as described in FIFA and US Soccer official

“Laws of the Game.” No matches shall be officiated under a system not recognized by FIFA, US Soccer, US Youth Soccer or AYSA.

- B. Games played in the U6 Recreation League do not require a registered referee.
- C. Games played in U8 and U10 Recreation League requires at least a registered center referee.
- D. All referee game assignments must be made only by the Director of Referees or designated alternate. No coach or parent may assign referees to or remove referees from any game played under YSL/ AYSA at any time or for any reason.
- E. Referees must sign in and out for each game of the Recreation Season and must report the game score and yellow or red cards issued using the game card provided. Additional comments or reports must be recorded at that time in the League’s Incident Report Book at the field.

#### ARTICLE 27: RULE 20: DONATIONS AND FUNDRAISERS

- A. All donations to a Select team, as part of YSL, Inc., will be written to the name of Yavapai Soccer League, Inc.
- C. All fundraising will be pre- approved by the Board of Directors and conducted under the auspices of Yavapai Soccer League, Inc. All proceeds from team fundraisers will be designated for the team hosting the fundraiser.

#### ARTICLE 26: RULE 21: UNIFORMS

- A. The YSL provides uniforms for program players as part of the Club registration fee.
- B. All uniforms will be BOD approved and will bear the YSL name and/or logo.
- C. BOD approval must be obtained prior to any team purchasing or wearing any item of clothing, other than the BOD approved League uniform(s), or equipment which would be used by the team as a uniform item. This is meant to include any lettering, patches or any other affixations to the uniform.
- D. The DOCP should assign jersey numbers to all players on new teams and to any new players joining an existing team.
- E. Select players returning to the same team for a consecutive season will keep their jersey number.

#### ARTICLE 27: RULE 22: TOURNAMENTS

- A. The Yavapai Cup, and other tournaments sponsored by YSL, are important fundraisers for the entire league. Coaches, players and parents are strongly encouraged to assist with the Tournament’s planning and operation The Yavapai Cup and other tournaments shall be hosted under the jurisdiction of the AYSA Sanctioned Tournament Policy.

#### ARTICLE 27: RULE 23: POLICIES AND PROCEDURES

- A. In order to effectively govern the ongoing operations of the YSL, the BOD may from time to time adopt policies. Any policies made at a regular YSL BOD-meeting must be recorded in the YSL minutes and included in the Operating Procedures document.

#### Article 28: RATIFICATION

- A. The Secretary shall be responsible for submitting a draft of the amended Bylaws to the

Board for approval by the first August Board meeting following amendment. The amended Bylaws, when ratified, will be in effect September 1, the beginning of the next seasonal year.

- B. The Ratification and signature of Five (5) members of the 2016-17 Board of Directors shall be sufficient for the establishment of these Bylaws.

IN WITNESS WHEREOF, we have hereunto subscribed our names this \_\_\_\_\_ day of, 2016.  
Name